

President Ken Stenklyft called the regular meeting of the village board to order at 7 p.m. on Tuesday, January 8, 2013.

Roll Call - all members reported present. Others present were Karl Propson, Bill Koehler, Josh McDonald, Paul Welter & Dave Welsing from Robert E. Lee & Associates, Ken Matuszak from the Sheriff's Dept and Charles Fochs.

Pledge of Allegiance - The pledge of allegiance was recited by everyone present.

Citizen Concerns & Questions to be acted upon at the next board meeting - DuPrey stated that he had discussions with Charlie regarding a couple of the snow storms that there is an issue with an individual blowing snow out into the road. DuPrey stated that this was part of the letter we sent to all residents with the recycling newsletter and wanted to run it past the board and how we deal with it. He stated that if we just send a bill, we will get a lot of backlash. He stated that he wanted to make sure that we will get the full board's backing if a bill is sent if it happens again. The snow is being blown into the road from the sidewalk. Koffarnus questioned about stopping and talking to the individual. DuPrey stated that the issue is that a letter was sent. Boesch questioned if anyone has talked to the individual. Charlie stated that the warning letter was sent. DuPrey stated that we have cleaned some other sidewalks already because this was what we were told to do. Charlie stated that he is blowing most of the block all into the street. Plate questioned the business places on Main St. Charlie stated that along that area, Phil Nett does put snow into the road, but he also takes it away. Charlie stated that by Champs they are kind of catered to because they do not have any areas to put the snow. DuPrey stated that the letter was sent with the recycling newsletter and we were told to just take care of it and bill it without any further warnings. DuPrey stated that he wanted to make sure that if we bill it and the individual comes to the board that the board will not back down on it. Boesch questioned if this should be why we should go talk to the individual. Stenklyft stated that this was implemented so that we are going back and forth and talking to someone. He stated that they all have their warning. Stenklyft stated that if they are in violation, send them a bill. He stated that if they don't like it, come to the board and we will deal with it. DuPrey stated that the key is if they come to the board, he doesn't want the board to back down or we might as well not waste our time with it. DuPrey stated that he wants everyone to be clear and on the same page if this happens. Starfeld asked if he had a place to blow it other than in the road. It was noted that he has front lawn and terrace to blow the snow into. Starfeld stated that if this is the case, then send him a bill. DuPrey stated that this is the way they will deal with it.

Announcements - DuPrey reported that the following nomination papers were filed:

Village President (Vote for one)
Kenneth Stenklyft

Village Trustee (Vote for no more than three)
Rick Thiel
Dan Starfeld (Incumbent)
Harold Sippel (Incumbent)
Ervin Plate (Incumbent)
Tim Keuler

Minutes - Action - to approve the board meeting minutes from the last board meeting as presented - motion: Breckheimer; second: Boesch; carried.

Treasurer's Report for the Village of Hilbert - balances - \$536,830.44 General fund; \$179,230.33 Sewer fund; \$166,890.68 Water fund; \$1.00 Clean Water fund; \$1.00 Block Grant fund; (\$23,519.37) TID #1 fund; \$540,578.17 T-Plus fund; \$7,000.61 First Responder fund; (\$244,245.45) TID #2, \$179.44 CDA; \$92,950.77 Capital Improvements Fund. Action - to approve the treasurer's report as presented - motion: Koffarnus; second: Plate; carried. The fire department treasurer's report was presented to the board. Action - to approve the treasurer's report as presented - motion: Starfeld; second: Sippel; carried. There was no treasurer's report from the first responder group.

Claims - examined and discussed. Koehler informed the board that the voucher for the support for the Fire Programs can be removed. They are not going to renew it. Questions were raised regarding the bill for the sewer lateral. Charlie reported that it was televised and it was our issue so we are responsible for the bill. Action - to pay all claims except the Fire Programs bill - motion: Breckheimer; second: Boesch; carried.

Correspondence - There was no MEG newsletter received. DuPrey reported that the letter was sent to Time Warner Cable but there has been no response yet. The Focus newsletters were presented to the board for their information. Correspondence on the proposed funding plan for DOT road improvements was presented to the board for their information.

Reports - The listing of delinquent accounts was presented to the board for their information. DuPrey noted that the Miller final bill that was placed on the tax roll has been paid in full. There were questions raised regarding LA Union's bill. DuPrey explained that he had a massive leak and his monthly bill was over \$500 per

month. He informed the board that the repairs had been made and he is using less water. He is currently making payments on the larger bill and will hopefully be bringing that down as the monthly bills get smaller. The report of labor hours was presented to the board for their information. There was no monthly report on building permits because no permits were issued in December. There was no notice of receipt of quarterly street aid that was received. DuPrey reported on the taxes collected to 12/31. He stated that this year \$588,519.24 or 41.26% was collected through 12/31 compared to \$578,158.61 or 41.57%.

President's Report - Stenklyft pointed out an article in the last Municipality magazine regarding Connect Communities which is a program for smaller communities that can assist in revitalizing their downtown Main St. areas. DuPrey was instructed to contact the individual from the state for information. It was noted that the Civic Association meeting is February 20th at Schmitz Brothers II. This is ladies night.

Unfinished Business:

2012 Projects - There were no change orders or payment requests. Paul Welter and Dave Welsing from Robert E. Lee appeared before the board to discuss issues with the 10th St. paving project. The board wants to make changes so that these types of issues can be prevented in the future. It was reported to the board by Dave Welsing that they will guarantee 10th St. and will redo it in the spring. He stated that the issue was contractor workmanship. They informed the board that the best way to do the streets is to mill off the entire pavement, reshape and then pave it. It is also more expensive. Robert E. Lee stated that they will not bill the village for coming back out in the spring to inspect the pavement replacement. The board questioned how much the costs would go up with a full mill. The engineers stated that the cost would double. They stated that it comes down to how much money we want to spend. They informed the board that they could profile each street which would entail a little more engineering cost but would go a long way to prevent these types of issues in the future. Profiling entails running string line every 100' or so to ensure that they are meeting pitch requirements. The issue with streets is that the curbing is not perfect and the profiling will help the contractor meet the required pitch because it would better show the fluctuation in the curb elevations. This will be considered in the future.

2011 Projects - It was noted that we are still waiting for one test result on the sample of the liner material. Once that is back and passes, the line then can be placed online. All of the other samples came back good.

Recycling/Rubbish - The monthly report was presented to the board for their information. DuPrey questioned if the board would like to conduct the spring clean again this year. They stated that they would and it would be run as in the past couple of years as a drop off site. The committee was instructed to meet and fine tune how to improve the flow and to look into finding ways to help individuals that cannot bring things to the drop off site due to age or disability. DuPrey stated that this should be done prior to the March newsletter coming out. He stated that the date has been set for May 4th from 8 a.m. - 11 a.m.

Police Protection for the village - There was no monthly report received. Ken Matuszak from the sheriff's department appeared before the board to address any questions or concerns that the board may have. Issues that were discussed were vehicles stored on properties but are not being moved. This will be addressed. There was also discussion regarding the frequency of officers at the bar at closing time. The feeling of some of the bar owners are that it is happening on a pretty frequent basis. This will be addressed. There was also some discussion regarding the issue with delivery drivers driving quite fast throughout the village. Mr. Matuszak informed the board that they have received other complaints and are trying to catch him while they are here. He stated that this will be addressed further.

Fire Department - Bill Koehler reported the goals of the fire department for 2013. He stated that they want to increase membership. They currently have 26 members. They will also continue ongoing training with MABAS and the new radios. Bill presented the current listing of officers of the fire department to the board for their information. He also informed the board that a donation received from the Sargento employees has been earmarked for a new computer for the fire station. Bill Koehler then reported to the board changes that are happening to their fundraiser this year. He stated that the fire department voted on only having the parade on the 4th of July and that there will be no picnic or fireworks display. They will hold a separate fundraiser at the fire station on September 21st. This was discussed at quite length. Sippel questioned if the park was reserved for the 4th. It is reserved. Koehler stated that he guessed that they are not going to need it now. Sippel stated that he knows that there are people that will be running a picnic on the 4th. Stenklyft stated that the fire department has it reserved and will keep it for now because in the past history it has come up about a month before the picnic to change it. Koehler stated that it has been brought up that they are not going to be doing that again this year but there has been one change already. Stenklyft stated that this is why the fire department is keeping it. Sippel stated that this group wants to do something but the fire department is holding them up. What can they do? Koehler stated that it's out of his hands and he only has one vote and the department

voted this way. Sippel stated that this is kind of a slap in the face of the people of Hilbert. Koehler stated that the main goal for the fire department is to provide a service to this community and fundraising is not one of those services. He stated that his main concern as chief is that when they get a call, the department is ready to perform. Sippel felt that goodwill to the community is important and Koehler stated that he is preaching to the choir. Plate stated that if they are not going to have a picnic or nothing then they might as well drop the parade. Koehler stated that this is up to the department. Sippel stated that it is just sad. Koehler stated that he wanted the board to be aware of it and a vote was done. Koehler stated that until it came up for a vote, it was all hearsay. Breckheimer stated that the good thing about keeping the parade is that it will still bring a lot of people to town. Sippel questioned how many people are going to come for nothing, just the parade. Breckheimer stated that quite a few would still come. Stenklyft stated that when you look at the amount of people that come for the parade and the number of people that come to the park after, there are a lot of people that just come for the parade. Koehler stated that the other thing that surprised him was that with the fundraiser in September, he was shocked to find out that the thoughts were to not have it at the park when the bandstand was just redone. Boesch stated that thank God that we still have the gospel fest. He stated that it God bless all the people who donated towards the bandstand. He stated that we have a beautiful park. Koffarnus stated that it will still be used for other events. Starfeld that if the firemen are not using it they should let the other organization that wants to do a picnic use the park. Koehler stated that he will bring it back to the membership at their next meeting. Boesch questioned DuPrey if the park was rented. DuPrey stated that it was. Stenklyft stated that he booked it not knowing which way the department was going. Boesch questioned who owns the park. The village or the fire department? DuPrey answered the village does. Breckheimer questioned what the cancellation policy is. DuPrey stated that you lose some of the park fee if you cancel less than 30 days prior to the rental. Stenklyft stated that they will know before that. DuPrey stated that he wants everyone to realize that when you go through the budgets for the village and he understands that the picnic is a lot of work and everything but this past year when the weather was oppressive, the department still made \$8,000 on their picnic. Stenklyft stated that the majority of that was made on the raffles. DuPrey stated that he wanted to make the point going into the future that once we move it from the 4th, we will never have it back. Koehler stated that he told them that. DuPrey also stated if the move to September doesn't pan out and the fire department doesn't make as much money, to come to the village and ask for more money isn't probably going to work either. He stated that he wants everybody to realize that because there is only a pot of money to go around. DuPrey stated that he understands that the department's first goal is to fight fires. Stenklyft questioned what DuPrey was saying that if the department had the picnic on the 4th and it didn't do well, then they are going to come for money to help pay for it. Stenklyft stated no. DuPrey stated that as far as in the future with operational expenses because the fundraiser monies are used to buy some equipment that doesn't get put through the general fund and the taxpayers. He stated that if they are not making money then they will come to the taxpayers for it to the village. DuPrey stated that everyone is aware of the budget constraints. He stated that if you add more cost to the fire department, then something else will have to be cut. DuPrey questioned where are we going to cut? He understands that the number one goal is to fight fires but these fundraiser help offset costs. He stated that the Athletic Club does fundraisers and they are paying 50% of the cost of these lights and he thinks that is great that there is a cooperative agreement to see this project through. DuPrey stated that if this doesn't pan out and the department doesn't make as much money, he felt that coming to the village for more money is not going to work either. DuPrey stated that he keeps hearing from the residents. What the hell does Hilbert have to offer? He stated that the 4th of July event does bring a lot of people into the village. He stated that people come back for the fireworks and do buy stuff at the picnic. He understands that not everyone does. He stated that if you take it away, it is another thing that we will never have again. Stenklyft stated that you can stay as is and go status quo or you can change to try to make something different, better. He questioned how we are going to know if we don't even try. Plate stated that he talked to a couple of retired firefighters and they stated that they would work a couple of hours. Stenklyft and Starfeld stated that it is not the lack of help. Starfeld stated that you have people standing around because nobody is up there. Stenklyft stated that this is the issue. Starfeld stated that he is in favor of having a picnic. Starfeld stated that the department makes all of their money on selling tickets. Koehler stated that this was not true. Stenklyft told Koehler that Starfeld is talking right now. Starfeld then rephrased it and stated that 75% of the profit comes from raffle tickets. Starfeld stated that there is just no one up there. Sippel stated that he felt that this was a poor statement to make. Sippel stated that there were people at the park. Sippel stated that fire department members that left the park and went to sit in the firehouse and drink and we had guys coming up to the picnic and a couple of people running the beer stand and the firemen took all of their beer away and then they had to come up here to the station to get

beer to take it back to sell it. He stated that people came up to the park and asked how come there are firemen sitting at the fire station drinking and we have a picnic at the park. How does that look? Sippel stated to the people questioning that they would have to ask the people who are doing it. Stenklyft then stated that they should then come to the fire department and ask. Boesch stated that he felt that this needs to be resolved in the very near future. He stated that Sippel has a good statement that if someone wants to use that park, then they should be allowed. He stated that the park is owned by the Village of Hilbert. He stated that if the firemen choose not to use that park that afternoon. Boesch stated that a decision needs to be made and it will not look good to see that park empty on the 4th. Stenklyft stated that they will make that decision at their February meeting. He stated that if the department wants to change its mind and move it back to the 4th, they need to decide that night. If not, the department will relinquish the park that day and we have a group that wants to do it. Koehler stated that just remember that the motions have been made, seconded and passed. They would need to be rescinded. Koehler stated that you can't just pass a new motion. Stenklyft stated that this is what happened last year. DuPrey stated that he understands that the decision has been made not to have fireworks but he finds it very disheartening for our community that we are not going to have it considering that they have been paid in full by as a donation by a local business. He stated that he thinks that this is sad. Stenklyft stated that one of the reasons that we are doing fireworks is that they can't do them there anymore. Koehler stated that this wasn't true. Koehler stated if you want to discuss it. Stenklyft stated that they would discuss it at the fire meeting. Stenklyft stated that he did some research and there is not enough room there. Koehler stated that his research was wrong. Koehler stated that he said 100' and Koehler stated it is 70' per inch. He stated that the 6" is tight and they would do away with the 6" and only go up to 5" and have plenty of room. Koehler stated that whatever he is saying is not true. Stenklyft stated that he had Dennis check into the insurance and that we are covered under insurance as long as we were following the codes that were set up regarding fireworks. Stenklyft stated that per NFPA 1123 and not the code of the groups Koehler belongs to, per NFPA 1123 which is what our insurance company would follow, you need a radius of 150' from where you light them off. He stated that we are lighting them off at the property line. Plate stated years ago, there were people waiting for the 4th of July so let's keep this in mind and let's work together and stop bickering and work together for the good of the community and forget about the egos either way. Boesch stated that Sippel needs to know whether or not there will be a function at the park so that if he wants to line something up, he can.

TID District #1 - Well # 4 Project - A payment request from SMA Construction was then presented to the board. The amount of the request is \$109,727.12. Action - to approve the payment request to SMA Construction in the amount of \$109,727.12 - motion: Boesch; second: Plate; carried. Charlie also reported that they are working on the startup and should be firing up the new well tomorrow. The board then discussed the situation with the parking lot. The engineers stated that the contractor has been notified that the parking lot is not acceptable. Dave Welsing stated that the contractor wants to propose other alternatives. He stated that we will do what is in the best interest of the village. Stenklyft brought up the issue with the end of the driveway. He stated that he felt that it should be all milled and a new surface put in. Charlie stated that the issue on the end was that blacktop patch that was installed is higher than the curb so it prevents the water from running into the curbing. This will also be addressed.

Property Maintenance Ordinance - Copies of the notice to the landlord of 630 W. Main St from the county was presented to the board along with a letter from Ken Stenklyft regarding a recent fire inspection from the properties. The notice from the county was sent to the property owner by certified mail. The village is looking at conducting inspections on these properties to get them fixed up. DuPrey stated that Paul Hermes will charge \$40 per inspection/hr to do the inspections. The plan is to start inspecting these properties in the near future.

TID District #2 - nothing new.

Ballfield Light Project - A proposal from Meurmann Engineering was presented to the village to do the plans and specs for the new ballfield lights. Both Stenklyft and Breckheimer felt that there should be two prices. Charlie stated that Meurmann Engineering does all of the electrical engineering for Robert E. Lee. Cost of the project would be \$5,750. Stenklyft also stated that this should have gone to committee first. Action - to approve the engineering contract with Meurmann Engineering for a cost of \$5,750 for doing the ballfield light project - motion: Boesch; second: Starfeld; carried by majority vote.

Street Committee - nothing new. The engineers are currently working on the Irish Rd. culvert. There were some questions about the plowed fields. Charlie reported that they are trying to seal the manholes in the interceptor main to prevent infiltration. Charlie plowed the fields so that some frost could get in the ground to allow the contractor to take their equipment into the field without sinking away.

New Business:

Application for operator licenses - An application for an operator license was

received from Billie Kieso. Everything checks out. Action - to approve the operator license for Billie Kieso - motion: Boesch; second: Plate; carried.

Classes/Seminars/Schooling for employees - Action - to approve the committee meeting minutes as presented - motion: Koffarnus; second: Boesch; carried. The recommendation from the committee was to approve sending 11 firemen to the firemen's convention. Cost is \$90 per fireman. Action - to approve this recommendation - motion: Koffarnus; second: Sippel; carried.

Easements for WE Energies Work for Birch St. property and Civic Park property - Easements were presented to the board. Charlie explained the easements to the board. The Birch St. one will move power poles north so that if the road would ever go through, it could be moved north for the right of way so that the house on the south side would no longer be in the street right of way. There were questions raised regarding Birch St. and what if the property is sold. The easement would stay with any future owners. There were also some questions if they would be in the right spot so they wouldn't have to be moved again. Charlie stated that they should be. Action - to approve both easements with WE Energies for the Birch St. property and the Civic Park property as presented - motion: Koffarnus; second: Starfeld; carried.

Adjournment - Action - to adjourn - motion: Boesch; second: Plate; carried. The meeting was adjourned at 8:48 p.m.

Dennis DuPrey

Dennis DuPrey, Clerk

President Ken Stenklyft called the special meeting of the village board to order at 4:45 p.m. on Wednesday, January 16, 2013.

Roll Call - all members reported present. Others present were Charles Fochs.

Pledge of Allegiance - The pledge of allegiance was recited by everyone present.

Citizen Concerns & Questions to be acted upon at the next board meeting - None.

Announcements - Breckheimer questioned with the fireworks not being held if the donor had been contacted. Stenklyft stated that he was a couple of months ago.

Treasurer's Report from the Hilbert/Potter First Responders - The treasurer's report from the first responders was presented to the board for their information. Action - to approve the first responder's treasurer's report - motion: Boesch; second: Plate; carried.

Correspondence - The Focus newsletter was presented to the board for their information. A letter from the county regarding the block grant program to rehabilitate homes was presented to the board for their information. DuPrey read a thank you card from Ed Byrne.

Reports - The board received notice of receipt of the quarterly street aid payment in the amount of \$12,911.64.

President's Report - Stenklyft stated that he has two schooling requests. One is for the WRWA convention and the other is for a sewer class in Green Bay. Stenklyft stated that the one in Green Bay has a deadline of February 1st. The board was asked if anyone had any issues with Josh attending. They did not. The other class can be acted upon at the February board meeting.

Unfinished Business:

Ballfield Lights - Stenklyft explained again why this was being readdressed again. He stated that at January's meeting, they should not have approved it because it was worded on the agenda as a recommendation from the committee and there was not one. He did state that we are getting a good price because he did get another price and it was more expensive than our current quote. Action - to approve the engineering contract for the ballfield light project with Meurmann Engineering at a cost of \$5,750 - motion: Boesch; second: Sippel; carried. The committee is also asking authority to proceed with the project and bidding. Action - to grant this authority - motion: Boesch; second: Starfeld; carried.

Street Committee - Action - to approve the committee meeting minutes as presented - motion: Koffarnus; second: Sippel; carried. The recommendation from the committee is to proceed with plans and specs and bid out the 2013 street projects. The projects would consist of the following:

1. 7th St. between Main St. & Cedar St. We will profile this, remove and replace one bad spot and resurface with a 1 ½" finish mat.
2. Cedar St. from 8th St. (Hwy 57/32) to the railroad tracks. We will profile this street and resurface with 2" finish mat.
3. Gehl Lane from 8th St. (Hwy 57/32) to 9th St. This street will have some mini storm sewer work done by the village employees. The sump pumps will be hooked up to this mini storm sewer and a couple of catch basins will be installed. The street will be deep milled and reshaped and a new binder and finish mat will be installed.

Stenklyft asked if we were comfortable that settling is done. Charlie stated yes. After discussion, it was decided to have the option of a deep mill on Cedar St. for the 1st block if needed. Action - to approve the recommendation - motion: Sippel; second: Boesch; carried. There were no recommendations for Irish Rd.

Adjournment - Action - to adjourn - motion: Boesch; second: Plate; carried. The meeting was adjourned at 5 p.m.

Dennis DuPrey

Dennis DuPrey, Clerk